

## **Creating Your Blueprint**

| <u>Step 1</u> : ( | Choose 1-3 Measurable Goals that can be completed or started within the next 4 weeks |
|-------------------|--|
|                   |  |
|                   |  |
|                   |  |
|                   |  |
|                   |  |
| Step 2: S         | State Each Goal Clearly and Set a Time for its Completion                            |
| Goal 1:           |  |
| Due Dat           | te   |
|                   |  |
| Goal 2:           |  |
| Due Dat           | te:  |
| Goal 3:           |  |
|                   |  |
| Due Dat           | te:  |

## Step 3: Write down What You Want for Your Goal and HOW You Want it To Happen Goal 1: Goal 2: Goal 3:

Step 4: Break Each Goal Into 1-2 Hour Baby Steps

| Goal:       |  |
|-------------|--|
| Baby steps: |  |
|             |  |
|             |  |
|             |  |
|             |  |
|             |  |
| Goal:       |  |
|             |  |
|             |  |
|             |  |
|             |  |
|             |  |
|             |  |
| Goal:       |  |
|             |  |
|             |  |
|             |  |
|             |  |
|             |  |
|             |  |

Step 5: Plug each baby step into the next 4 weeks (assign it Week 1, Week 2, Week 3, Week 4)

| Baby Step | Week |
|-----------|------|
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           | ,    |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |
|           |      |

**Step 6**: ONLY for the upcoming week – assign each item for this week a DAY of the week (based on your ideal schedule)

| Week # 1 Baby Step | Day of<br>Week |
|--------------------|----------------|
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |
|                    |                |

| Determine what time each day you will do each baby step this week. For example, Monday at 2-4pm or Wednesday at 9-10am. Mark each of these in your calendar. |
|--|
|  |
| Step 8: Review and Re-assess each month  |
|  |
|  |
|  |
|  |
|  |